



Terms of Reference

Environment Subcommittee

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1. Title of committee

Environment subcommittee

2. Purpose of committee

This committee exists to contribute in developing a process and to make recommendations in line with the school directions for the continuous improvement of the physical and aesthetic educational environment at Paringa Park Primary School. The committee:

- encourages and plans for the continuous improvement of the outdoor learning environment
- receives a report regarding maintenance and safety
- fosters collaboration by facilitation of the “needs/wants” in consultation with students and other key stakeholders
- maintains the focus on the school directions as outlined in the site improvement plan
- monitor and manage factors that contribute or deter to agreed outcomes
- facilitate multi-layered learning opportunities in the outdoor learning environment
- create opportunities for exciting spaces of learning and play and promote innovative experiences for the school community
- encourage school community involvement in developing and maintaining the outdoor learning environment in line with school values
- advocate for sustainability practices
- adhere to current department guidelines and WHS policies and practices.

3. Membership

Membership of the environment subcommittee includes:

- site leader or their delegate
- governing council representative(s) as Chairperson
- staff representative(s)
- any interested parent or carers of children currently enrolled
- 2 student representatives.

4. Meetings

Meetings are held twice a term on Mondays at 4pm in weeks 3 and 7 in the staff room.

Additional meetings are called at the discretion of the chairperson:

- each meeting is chaired by the governing council representative
- meeting agendas and minutes will be organized by the Chair or nominee
- a quorum will be half the regular membership plus one (50% plus one)
- committee members can submit a written proxy vote if a member is unable to attend
- submissions to the committee must be addressed to the chairperson
- raise and discuss any budget requirements, issues or concerns with the finance advisory subcommittee.

5. Sharing information

Minutes are kept on the governing council team drive and are accessed by the chair who will distribute to non-governing council members.

6. Review

Terms of reference are to be reviewed at the first meeting of the school year, and the committee stands for the school year.

